

April 17<sup>th</sup>, 2017

Minutes of the Regular Meeting of the Council of the Town of Preeceville held on Monday, April 17<sup>th</sup>, 2017 in the Preeceville Town Office Council Chambers, Preeceville, Saskatchewan.

In Attendance: Mayor – Garth Harris  
Councillors - Welma Bartel  
- Mark Bourassa  
- Sheldon Luciw  
- Darin Newton  
- Johnny Petryshyn  
- Stacey Strykowski  
Administrator - Lorelei Karcha

Mayor Garth Harris called the meeting to order at 7:01 pm.

Agenda	139-17	Newton/Bartel: That the agenda be approved.	CARRIED.
Minutes	140-17	Newton/Bartel: That the minutes of the last regular meeting of Council held on Wednesday, March 15 <sup>th</sup> , 2017 be approved.	CARRIED.
	141-17	Petryshyn/Luciw: That the minutes of the special meeting of Council held on Tuesday, April 4 <sup>th</sup> , 2017 be approved.	CARRIED.
7 <sup>th</sup> Avenue Lot Development	142-17	Bartel/Strykowski: That it be acknowledged that the tender for the 7 <sup>th</sup> Avenue NE Water and Sewer Mainline Construction Project was advertised and open for two weeks and closed on March 9 <sup>th</sup> with four qualified tender bids being received by the Town's Engineers, Walker Projects; and that it be acknowledged that in a phone/email poll conducted of Town Council on March 21 <sup>st</sup> & 22 <sup>nd</sup> , 2017, Town Council accepted the tender bid of Woiden Construction Ltd. of Watrous, Saskatchewan in the amount of \$199,208.75 and further that the Mayor be authorized to sign the Contract Documents for the project with Woiden Construction on behalf of the Town.	CARRIED.
	143-17	Luciw/Newton: That the quote provided by Sask Power to install underground power service to the 4 Lots in the 7 <sup>th</sup> Avenue NE Lot Development Project and to install one street light at the end of 7 <sup>th</sup> Avenue NE for \$9,187.82 plus GST be approved and further that the letter of agreement be signed by the Administrator on behalf of the Town and the deposit of \$2,827.21 be issued to Sask Power to proceed with the work.	CARRIED.
Untidy Properties	144-17	Bartel/Petryshyn: That it be acknowledged that the Town's Bylaw Enforcement Officer was in Preeceville on April 4 <sup>th</sup> and 17, 2017 and issued Untidy and Unsightly Property Violations to 335 Highway Avenue E, 28 2 <sup>nd</sup> Avenue NW, 26K 3 <sup>rd</sup> Avenue NW and 322 1 <sup>st</sup> Avenue NW and he issued Parking Violations to 861 Highway Avenue E and 327 1 <sup>st</sup> Avenue NW; and further that as the property owners of 28 2 <sup>nd</sup> Avenue NW and 26K 3 <sup>rd</sup> Avenue NW did not comply with the violations, they be issued an official "Order to Remedy" for their untidy and unsightly property concerns under the Town's Nuisance Abatement Bylaw.	CARRIED.
Tender Opening	145-17	Petryshyn/Luciw: That this meeting be recessed to allow for the opening of the Preeceville Cemetery 2017 Maintenance Tender Bids. Time: 7:48 pm.	CARRIED.

Two sealed Tender Bids were received for the grass maintenance services at the Public and Orthodox Sections of the Preeceville Cemetery for the 2017 Season. Mayor Garth Harris opened and read aloud the tenders. The tender bids were as follows:

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Cemetery Maintenance:

Bid #1: \$9,200.00, for 8 to 10 cuts and includes labour and equipment.

Bid #2: \$8,500.00, for 6 cuts and includes labour and equipment.

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| 146-17   | Luciw/Bourassa: That the regular meeting of Council be reconvened.<br>Time: 8:05 pm.   | CARRIED. |
| 147-17   | Bourassa/Newton: That Town Council not accept any of the tender bids received for the 2017 grass maintenance services at the Preeceville Cemetery; and, further that the Town hire an extra summer student for 2017 to perform the grass maintenance work at the Public and Orthodox section of the Preeceville Cemetery.                              | CARRIED. |
| Mayor's Report   | 148-17 Petryshyn/Strykowski: That the Mayor's Report be acknowledged as presented.   | CARRIED. |
| Rec Director Report                                    | 149-17 Luciw/Strykowski: That the Recreation Director's Report be acknowledged and filed.  | CARRIED. |
| Assessment Roll  | 150-17 Luciw/Bourassa: That it be acknowledged that the 2017 Assessment Roll for the Town of Preeceville has been prepared and will be open for inspection from April 13 <sup>th</sup> to June 12 <sup>th</sup> , 2017.  | CARRIED. |
| Crow Shooter   | 151-17 Petryshyn/Newton: That Ashley Ward and Colin Masko be appointed as the Town of Preeceville's crow and pigeon control officers for the 2017 season and they each be paid \$300.00 for their services at the end of the season upon receipt of their Crow & Pigeon Control Logs.  | CARRIED. |
| Administrator Report                                   | 152-17 Luciw/Petryshyn: That the Administrator's Report be acknowledged and filed.   | CARRIED. |
| 9:00 pm – Town Foreman Ashley Ward joined the Meeting. |  |          |
| Leave of Absence                                       | 153-17 Bartel/Petryshyn: That it be acknowledged that Shop Labourer John Masko will be on a medical leave of absence from his position with the Town for 5 to 8 weeks starting April 12 <sup>th</sup> , 2017.  | CARRIED. |
| Operator Certification                                 | 154-17 Bourassa/Strykowski: That it be acknowledged that the Operator Certification Renewal fee of \$150.00 for Chris Halkyard has been paid by the Town to maintain his certification for Water Treatment and Distribution and Wastewater Treatment and Collection, for the period of March 15 <sup>th</sup> , 2017 to March 15 <sup>th</sup> , 2019. | CARRIED. |
| Foreman's Report                                       | 155-17 Strykowski/Newton: That the Foreman's Report be acknowledged and filed.   | CARRIED. |
| Accounts   | 156-17 Bartel/Bourassa: That the accounts listed on the attached "List A - Accounts Approved As Paid" and dated April 17 <sup>th</sup> , 2017 be approved as paid.   | CARRIED. |

Councillor Darin Newton declared a pecuniary interest in the next matter to be discussed and vacated the Council Chambers.

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| 157-17 | Bourassa/Petryshyn: That the account of Preeceville Shop Easy in the amount of \$50.41 be approved and paid. | CARRIED. |
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Councillor Darin Newton was invited back into the Council Chambers as the matter they had declared a pecuniary interest in had been dealt with.

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158-17 Petryshyn/Newton: That the accounts listed on the attached "List B – Accounts Approved & To Be Paid" and dated April 17<sup>th</sup>, 2017 be approved and paid. CARRIED.

9:35 pm – Town Foreman Ashley Ward left the Meeting.

Draft Financial Statement 159-17 Newton/Petryshyn: That the 2016 Draft Audited Financial Statement for the Town of Preeceville prepared by Collins Barrow PQ LLP be accepted as presented. CARRIED.

Rep Letter 160-17 Strykowski/Luciw: That the Representation Letter regarding the Town of Preeceville's Audit be accepted, and further that the Administrator be authorized to sign this letter on behalf of Council. CARRIED.

Auditor's Letter 161-17 Luciw/Petryshyn: That the Auditor's Engagement Letter for services to be provided for the Town of Preeceville's 2016 Audit be accepted, and further that the Administrator be authorized to sign this letter on behalf of Town Council. CARRIED.

Financial Activities 162-17 Bartel/Strykowski: That the Statement of Financial Activities - Condensed – for the period ending March 31<sup>st</sup>, 2017, be acknowledged as presented. CARRIED.

Building Permits 163-17 Luciw/Bartel: That Building Permit #1-2017 for 542 2<sup>nd</sup> Avenue NE to construct a dwelling and attached garage be approved as per the conditions stated on the permit. CARRIED.

Fire Department Compressor 164-17 Petryshyn/Bourassa: That it be acknowledged that the old Breathing Air Compressor unit used for filling the Preeceville Fire Departments Air Tanks has broken down and it has been determined that it is not repairable; as such the Preeceville Fire Department be given approval to spend up to \$25,000.00 to purchase a new or refurbished Breathing Air Compressor unit. CARRIED.

Administration Building Lease 165-17 Newton/Luciw: That the Lease Agreement between the Town of Preeceville and the Saskatchewan Ministry of Central Services for the office space used by Saskatchewan Crop Insurance and Ministry of Environment in the Preeceville Administration Building be approved for a term of September 1<sup>st</sup>, 2017 to August 31<sup>st</sup>, 2022 and further that the Mayor and Administrator be authorized to sign the Agreement on behalf of the Town. CARRIED.

Canada 150 Celebration 166-17 Luciw/Bourassa: That it be acknowledged that a Canada 150 Celebration will be held in Preeceville on August 4<sup>th</sup> to 6<sup>th</sup>, 2017 and that a Canada 150 Committee has been formed by the Preeceville Economic Development/Tourism Committee to organize the event and further that it be acknowledged that the members of this sub-committee are as follows: Agnes Murrin, Maureen Johnson, Trina Wardle, Elaine Simpson, Welma Bartel, Judy Bjornstad, Bill Lesko, Lynnel Person, Lisa Petersen and Kathleen Pitt. CARRIED.


Trailer Lease Agreement 167-17 Newton/Petryshyn: That the Trailer Lot Lease Agreement for 733 Railway Avenue SE between the Town of Preeceville and Garth and Teresa Hammerstrom, be approved for a five-year term. CARRIED.

Trailer Lot Purchase Request 168-12 Petryshyn/Bartel: That Lot 19, Block 34 Plan 73Y05166 be sold to Evyn Bartlett in accordance with the Town's Trailer Lot Selling Policy for \$2,000 plus GST and further that the purchaser will be responsible for the title transfer work and all associated costs. CARRIED.

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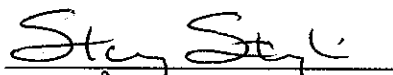
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| Joint Council     | 169-17 | Petryshyn/Strykowski: That the Town of Preeceville host a Joint Council Supper Meeting on Monday, May 8 <sup>th</sup> , 2017 at 6:30 pm at the Preeceville Community Legion Hall and further that the Preeceville Community Legion Hall Fundraising Committee be hired to cater the supper. CARRIED. |
| Committee Reports | 170-17 | Newton/Bourassa: That the following committee reports be acknowledged: Preeceville & District Health Action Committee, The Preeceville & District Health Focus Group, Preeceville Sports Grounds Committee, and Preeceville Arena Board. CARRIED.  |
| Correspondence    | 171-17 | Petryshyn/Strykowski: That the correspondence listed below be acknowledged and filed:<br>-SUMA Urban Updates and General Member Communications<br>-Good Spirit School Division "From the Board" and "In Focus" Newsletters<br>-SaskTel – Expanding LTE Coverage CARRIED.                             |
| Adjourn           | 172-17 | Newton: That the meeting be adjourned. Time: 11:32 pm. CARRIED.  |

  
MAYOR - Deputy

  
ADMINISTRATOR

Payment #	Date	Vendor Name	Reference	Payment Amount
<b>Bank Code: AP - AP - GENERAL</b>				
Computer Cheques:				
26060	2017-03-17	Judy Blahay	wages	1,072.56
26061	2017-03-17	Ronald Boyle	Canada Pension Plan Deduction	1,052.49
26062	2017-03-17	Chris Halkyard	Wages	1,091.77
26063	2017-03-17	Lorelei Karcha	Wages	1,735.41
26064	2017-03-17	Masko, John	Employment insurance	1,517.11
26065	2017-03-17	Elaine Simpson	Wages	957.94
26066	2017-03-17	Andrea Tonn	Wages	813.17
26067	2017-03-17	Trina Wardle	Wages	770.90
26068	2017-03-17	Ashley Ward	Salary	1,379.07
26069	2017-03-31	Masko, Johnny	Sanitation Contract	4,720.80
26070	2017-03-31	Receiver General	Rec Gen - El,Fed,Prov,	9,471.43
26071	2017-03-31	Receiver General	Library Caretaker/term Admin/s	1,097.41
26072	2017-03-31	Municipal Employees'	Pension plan	5,239.80
26073	2017-03-31	Sask Power	Power	13,075.08
26074	2017-03-31	Sask Tel	library/community sign	128.77
26075	2017-03-31	Suma	April 2017	2,466.78
26076	2017-03-31	Pam Townsend	Contract-Library Cleaning	305.57
26077	2017-03-31	Shelly Ward	wages	1,002.29
26078	2017-03-31	Judy Blahay	72 hrs. Vacation Pay	1,067.67
26079	2017-03-31	Ronald Boyle	Canada Pension Plan Deduction	1,052.49
26080	2017-03-31	Chris Halkyard	Wages	1,092.70
26081	2017-03-31	Lorelei Karcha	Wages	1,735.41
26082	2017-03-31	Masko, John	Employment insurance	1,509.17
26083	2017-03-31	Elaine Simpson	Wages	964.66
26084	2017-03-31	Andrea Tonn	Wages	813.17
26085	2017-03-31	Trina Wardle	Wages	775.79
26086	2017-03-31	Ashley Ward	Salary	1,379.07
26087	2017-03-31	Good Spirit School Div. #204	March 2017 School Taxes	2,072.35
26088	2017-03-31	Preeceville Ability Bus Board	2017 Transit Assistance Grant	5,898.00
26089	2017-04-13	Voided by the print process		0.00
26090	2017-04-13	Judy Blahay	64 hrs. Vacation Pay - 4/2-15	2,754.55
26091	2017-04-13	Ronald Boyle	Canada Pension Plan Deduction	1,062.25
26092	2017-04-13	Chris Halkyard	Wages	1,091.77
26093	2017-04-13	Lorelei Karcha	Wages	1,735.41
26094	2017-04-13	Masko, John	Employment insurance	1,508.03
26095	2017-04-13	Elaine Simpson	Wages	953.87
26096	2017-04-13	Andrea Tonn	Wages	804.88
26097	2017-04-13	Trina Wardle	Wages	763.84
26098	2017-04-13	Ashley Ward	Salary	1,379.07
Total for AP:				78,312.50

Certified Correct this 17th day of April, 2017


  
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Mayor - Deputy

  
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Administrator

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Payment #	Date	Vendor Name	Reference	Payment Amount
<b>Bank Code: AP - AP - GENERAL</b>				
<b>Computer Cheques:</b>				
26099	2017-04-17	All Season Rentals & Sales	Tissue, Towel, Handsoap, Bowl Cl	376.65
26100	2017-04-17	Aon Reed Stenhouse Inc.	Insurance Premium - Volunteers	113.85
26101	2017-04-17	Canadian Linen &	Shop Coveralls	171.26
26102	2017-04-17	Canada Post	water cards, newsletter, Com PI	579.94
26103	2017-04-17	Tim A. Cheesman Planning	Planning Consultant Services	1,575.00
26104	2017-04-17	Clear Tech Industries Inc	Chlorine Gas/container deposit	765.13
26105	2017-04-17	Correos Bimbert	Water Deposit Refund	54.63
26106	2017-04-17	DESJARDINS CARD SERVICES	Filter	98.24
26107	2017-04-17	Gateway Co-Op	gas, diesel, flowerbed, turbine,	765.71
26108	2017-04-17	Imperial Oil	Shop diesel, gas	1,633.89
26109	2017-04-17	John Deere Financial	Ford 1/2 ton oil filters	15.56
26110	2017-04-17	Chris Letendre	#32-2017 Barb/Morris Gulka Pla	420.00
26111	2017-04-17	Home Hardware	Lib clean sup, flag, furnace fil	115.49
26112	2017-04-17	Mitchell Kenneth	Water Deposit Refund	200.00
26113	2017-04-17	Munisoft	Webinar -UB Intro-Trina	110.00
26114	2017-04-17	Nelson Courier	Fire Hydrant Markers-Freight	18.34
26115	2017-04-17	Parsey Agnes	Water Deposit Refund	100.00
26116	2017-04-17	Canora Courier	Agricultural Suppt, Cemetary	281.68
26117	2017-04-17	Preeceville Shop Easy	Office sup, Admin&Hall&Rec Cent	50.41
26118	2017-04-17	Queen's Printer	Urban Binder 2017-1	236.25
26119	2017-04-17	S-Elect Energy Ltd	Pumphouse change panel	4,068.71
26120	2017-04-17	Karen Sander	Consulting Jan/Feb/March	6,943.55
26121	2017-04-17	Sask Power	7th Ave NE Subdivision Power	2,827.21
26122	2017-04-17	Sask Tel	admin/shop/mobility/fire/inter	630.57
26123	2017-04-17	SGI	1997 Chev C/R 10/1500 Reg Cab	396.00
26124	2017-04-17	Sky High Tree Services	2017 tree pruning serevice	7,350.00
26125	2017-04-17	Smalley's Plumbing	Rec Cen, Well Hou, Locum, Lift S	983.87
26126	2017-04-17	The Source/DEL-C Hardware INC	Ink-CAPSite	60.49
26127	2017-04-17	Stevens Glen	Water Deposit Refund	71.06
26128	2017-04-17	Success Office Systems	Copier Agreement	371.95
26129	2017-04-17	Twi-Lite Tire	1575 Tire Repair	33.56
26130	2017-04-17	Td Canada Trust Visa	water testing	84.00
26131	2017-04-17	Walker Projects	7th Ave Main Extensions	6,501.14
26132	2017-04-17	WFR Wholesale Fire & Rescue	Rescue Saw Blade	312.09
Total for AP:				38,316.23

Certified Correct this 17th day of April, 2017

  
Deputy Mayor

  
Administrator

