

Minutes of the Regular Meeting of the Council of the Town of Preeceville held on Wednesday, January 25th, 2017 in the Preeceville Town Office Council Chambers, Preeceville, Saskatchewan.

In Attendance: Mayor – Garth Harris
Councillors - Darin Newton
- Johnny Petryshyn
- Stacey Strykowski
- Sheldon Luciw
- Welma Bartel
Administrator - Shirley Jackson

Absent: Councillor Mark Bourassa

Mayor Garth Harris called the meeting to order at 7:00 pm.

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| Agenda | 001-17 | Luciw/Newton: That the agenda with additions be approved. | CARRIED. |
| Minutes | 002-17 | Petryshyn/Strykowski: That the minutes of the last regular meeting of Council held on Wednesday, December 14 th , 2016 be approved. | CARRIED. |
| | 003-17 | Newton/Luciw: That the minutes of the special meeting held on Wednesday, December 21 st , 2016 be approved. | CARRIED. |
| Executive Session | 004-17 | Luciw/Bartel: That we move into executive session. | CARRIED. |
| Administrator Shirley Jackson left the council chambers at 7:05 p.m. and returned at 7:20 p.m. | | | |
| | 005-17 | Newton/Petryshyn: That we move out of executive session. | CARRIED |
| Status of Nuisance Properties | 006-17 | Strykowski/Bartel: That we assess the fine for nuisance property through our lawyer. | CARRIED. |
| 7 th Ave. | 007 -17 | Luciw/Newton: That we approve the preparation of tender documents for the construction of waterworks and sewage works in the 7 th Avenue subdivision. | CARRIED. |
| Trailer Lot Purchase | 008-17 | Newton/Luciw: That we charge an annual trailer lot rent of \$450.00 to Alex & Dianne Serhan for lot 3 in Block 50 Plan 87Y05282 if they commit to purchasing the lot by July 31, 2017. | CARRIED. |
| Amounts owing to Discharge lien | 009-17 | Bartel/Strykowski: That we approve the payment of \$37.40 to Alex & Dianne Serhan representing the additional costs to transfer the lot due to a 1986 town lien not having been removed. | CARRIED. |
| Trailer License & Rent | 010 -17 | Bartel/Luciw: That the trailer occupants and lot renters of 641 Railway Avenue SE, 633 1 st Avenue SE, 703 Railway Ave SE, and 627 Railway Avenue SE be written a letter informing them that their 2016 lot rent and trailer license fees are in arrears and they are to be given until the end of February, 2017 to clear the 2016 amounts owing or their files will be sent to the Town Solicitor for collection and/or eviction and they will also be responsible for all costs associated with the collection action. | CARRIED. |

Outstanding Utility Accounts	011-17	Strykowski/Luciw: That the following utility accounts be added to Taxes as at December 31, 2016: 202 1 st Ave. NW \$47.78, 218 Highway Ave W \$32.40, 304 1 st Ave NW \$129.01, 628 Highway Ave E \$58.84, 618 1 st Ave NE \$188.53 and 620 2 nd St NE \$11.44. CARRIED.
Outstanding 2015 Accounts	012-17	Newton/Strykowski: That approval be given to write off \$2.50 for interest on an outstanding 2015 account for water sales. CARRIED.
Outstanding Custom Work	013 -17	Luciw/Petryshyn: That approval be given to the addition of unpaid Custom Work Accounts and Business Licenses to those properties' tax roll cards. CARRIED.
Delegation – Nareesh of the RN Motel and Chris' Restaurant was present to discuss the Commercial Property Taxes for his properties. He arrived at 8:00 p.m. and left at 8:20 p.m.		
Mayor's Report	014-17	Strykowski/Newton: That the Mayor's Report be acknowledged as presented. CARRIED.
Volunteer Week	015-17	Bartel/Newton: That the Council of the Town of Preeceville, do hereby proclaim April 23 rd to 29 th , 2017, as National Volunteer Week. CARRIED.
Old Home Week	016-17	Strykowski/Bartel: That July 9 th to 15 th , 2016 be declared Old Home Week in Preeceville and that it be acknowledged that the Preeceville Economic Development Committee will be organizing community activities throughout this week, which leads up to the Western Weekend. CARRIED.
Request for Budget Funds	017-17	Strykowski/Petryshyn: That we approve the payment of \$3000.00 to the Preeceville Economic Development Committee out of 2016 budgeted funds in the Tourism/Promotion account to be used for the 2017 birthday celebrations and \$1000.00 to the Fire Department for hosting the Spring Expo out of the 2016 Tourism/Promotion budgeted funds. CARRIED.
Building Permit Extensions	018-17	Newton/Luciw: That the building permit extension request by the owner of 673 – 1 st Ave. NE, fence, permit # 6-2015 be approved for six months. CARRIED.
New Building Permits	019-17	Newton/Luciw: That the following building permits be approved: #25-2016, 652 – 3 rd Ave. NE, basement bedrooms; and #26-2016, 208 – 2 nd Ave NE, renovations and addition. CARRIED.
Power Mobile Course	020-17	Newton/Luciw: That we approve the attendance of Chris Halkyard at the power mobile course in Yorkton Feb. 1-2 and that we pay all costs to attend. CARRIED.

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| Community Development Report | 021-17 | Petryshyn/Strykowski: That the Community Development Officer's Report be acknowledged and filed. | CARRIED. |
| Arena Board | 022-17 | Newton/Strykowski: That we approve a payment of \$10,000.00 to the Preeceville Arena Board on January 6 th , 2017 as a portion of their 2017 operating grant and an additional grant of \$10,000.00 to be paid this month. | CARRIED. |
| Rec Director Report | 023-17 | Petryshyn/Strkowski: That the Recreation Director's Report be acknowledged and filed. | CARRIED. |
| UMAAS Membership | 024-17 | Bartel/Petryshyn: That the Town pay the 2017 Urban Municipal Administrators Association membership fee, an amount of \$185.00, including GST, for Chief Administrative Officer Lorelei Karcha. | CARRIED. |
| Office Assistant | 025-17 | Bartel/Newton: That we hire Trina Wardle as our Office Assistant at \$14.50 per hour to be reviewed at the end of the six month probation. | CARRIED. |
| Office Amalgamation | 026-17 | Petryshyn/Strykowski: That we move Elaine Simpson's position into an Office Assistant and have her learn some of the duties of the Assistant Administrator and that we change the duties of all the staff so that we can eliminate one position when Judy Blahay retires. | CARRIED. |
| Doctor House | 027-17 | Strykowski/Petryshyn: That we change the taps in the basement bathroom of the doctor rental house. | CARRIED. |
| Locum Unit | 028-17 | Petryshyn/Luciw: That we set the rental rate at \$75 per day or \$250 per week and that we consider renting to locum pharmacists or practice teachers. | CARRIED. |
| Administrator's Report | 029 -17 | Luciw/Petryshyn: That the Administrator's Report be acknowledged and filed. | CARRIED. |

9:00 pm -- Town Foreman Ashley Ward joined the Meeting.

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| Foreman's Report | 030-17 | Luciw/Newton: That the Foreman's Report be acknowledged and filed. | CARRIED. |
| Accounts | 031-17 | Bartel/Strykowski: That the accounts listed on the attached "List A - Accounts Approved As Paid" and dated January 25 th , 2017 be approved as paid. | CARRIED. |

Councillor Darin Newton declared a pecuniary interest in the next matter to be discussed and vacated the Council Chambers.

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| | 032-17 | Bartel/Petryshyn: That the account of Preeceville Shop Easy in the amount of \$904.23 be approved and paid. | CARRIED. |
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Councillor Darin Newton was invited back into the Council Chambers as the matter he had declared a pecuniary interest in had been dealt with.

033-17 Strykowski/Luciw: That the accounts listed on the attached "List B – Accounts Approved & To Be Paid" and dated January 25th, 2017 plus Walker Projects in the amount of \$375.23 be approved and paid.
CARRIED.

9:30 pm – Town Foreman Ashley Ward left the meeting.

Financial Activities	034-17	Strykowski/Bartel: That the Statement of Financial Activities - Detailed – Draft for the period ending December 31 st , 2016, be acknowledged as presented. CARRIED.
Town Solicitor	035-17	Bartel/Petryshyn: That the Law Firm of Leland Campbell LLP of Yorkton, Saskatchewan be appointed as the Town Solicitor Firm for 2017. CARRIED.
Bond	036-17	Newton/Luciw: That the Fidelity Bond for the Municipal employees as covered by Aon Reed Stenhouse Inc. through the SUMAssure Insurance Program as a part of the Town's General Insurance Policy, be approved. CARRIED.
FCM Membership	037-17	Petryshyn/Luciw: That the Town of Preeceville's membership in the Federation of Canadian Municipalities be renewed for 2017/2018 and the fee of \$354.08 be paid. CARRIED.
SUMA	038-17	Bartel/Strykowski: That the Town of Preeceville's membership in SUMA be renewed for 2017 and the fee of \$1687.46 be paid. CARRIED.
Official Community Plan	039-17	Newton/Bartel: That we approve the payment of \$2200.00 to Tim Cheeseman for planning consultant fees in 2016. CARRIED.
Feb.meeting	040-17	Newton/Strykowski: That we set our regular meeting for February to be Wednesday, February 15, 2017. CARRIED.
Employee Compensation	041-17	Bartel/Petryshyn: That the following employee wages and compensations be approved effective January 1 st , 2017: Assistant Administrator: Wage \$21.50 per hour; Community Development Officer/Office Assistant: Wage \$18.00 per hour; Recreation Director: Wage \$17.00 per hour; Labourer 1: Wage \$26.50 per hour; Labourer 1.5: Wage \$21.00 per hour; Labourer II: Wage \$20.00 per hour; Administrator: Salary \$73065.00 per annum; Foreman: Salary \$55120.00 per annum, and Seasonal Labourer: Wage \$17.00 per hour. CARRIED.
Extra Shop Labourer	042-17	Newton/Petryshyn: That Ernie Mushanski be hired as an Extra Shop Labourer when needed for a maximum of 400 hours during the 2017 Summer Season at a wage of \$16.30 per hour. CARRIED.
Caretaker Wages	043-17	Bartel/Newton: That the following Caretaker wages be approved effective January 1 st , 2017: Library Caretaker: Wage \$13.00 per hour; and Recreation Centre, Legion Hall and Administration Building Caretaker: Wage \$15.25 per hour. CARRIED.
Fire Department	044-17	Luciw/Bartel: That we acknowledged the 2017 members of the Preeceville Fire Department and that we raise the meeting indemnity to \$25.00 per meeting. CARRIED.

045-17 Newton/Luciw: That the Volunteer Fire Fighter's Insurance through the Saskatchewan Urban Municipalities Association be renewed for 2017-2018 and the fee of \$419.10 plus GST be paid.

CARRIED.

Parkland
Regional
Library Levy

046-17 Petryshyn/Newton: That the Parkland Regional Library Levy for 2017, a rate of \$12.30 per capita for a total amount of \$13161.00 be acknowledged and as required, 50% of the library levy or \$6580.50 be paid prior to Jan. 31st, 2017 and the remaining 50% or \$6580.50 be paid by Sept. 1st, 2017, plus a special building fund levy of \$0.30 per capita for a total amount of \$321.00 also be acknowledged and paid by January 31, 2017.

CARRIED.

Records for
Destruction

047-17 Stykowski/Newton: That we approve the destruction of the records for 2008 as per the list which is attached hereto to form part of these minutes.

CARRIED.

NEATPC

048-17 Strykowski/Bartel: That the Town of Preeceville's membership in the North East Area Transportation Planning Committee be renewed for 2017 and the fee of \$350.00 be paid.

CARRIED.

Preeceville
Wildlife Club

049-17 Luciw/Strykowski: That we give permission to the Preeceville Wildlife Club to use the trees that were cut down by the multi-pad and 7th Avenue.

CARRIED.

Tree Pruning
Tender

050-17 Petryshyn/Strykowski: That we award the tree pruning tender to Sky High Tree Services.

CARRIED.

Committee
Reports

051-17 Strykowski/Newton: That the committee reports be acknowledged.

CARRIED.

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pondence

052-17 Petryshyn/Newton: That the correspondence listed below be acknowledged and filed:
-SUMA Urban Updates
-SHC – re Preeceville Housing Authority Board of Directors
-WCB – 2017 Certificate of Achievement
-HELP International Shelterbelt Program
-Communities in Bloom Special Canada 150 National Edition
-Good Spirit School Division annual general meeting Feb.16/17.

CARRIED.

Adjourn

053-17 Newton: That the meeting be adjourned. Time 12:30 a.m.

CARRIED.

MAYOR



ADMINISTRATOR

